

Hold
CSA Subject

DD/A REGISTRY

FILE: 100-15

DDA 85-0060/37
20 September 1985

MEMORANDUM FOR: Director of Central Intelligence

FROM: James H. McDonald
Acting Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 20 September 1985

1. Progress reports on tasks assigned by the DCI/DDCI:

None.

2. Items/events of interest:

a. An Agency-wide coordination effort is providing planning and support for the 21 September Family Visitation Day. An enjoyable day is planned for our Agency families. For example, this year six more Headquarters facilities (e.g., the Map Library and the Physical Fitness Rooms) than at last year's Family Day will be open for family visitation.

All Portions SECRET

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S E C R E T

e. The Office of Information Services (OIS) has received a request from the Senate Foreign Relations Committee to declassify four documents--1962 CIA-related testimony before the Committee--which the Committee wants to publish in its "Historical Studies." One of the documents comprises the then DCI's testimony on the U-2 shutdown. Since a similar request--on 1961 documents--a year ago led to protracted wrangling and an accusation about improper reclassifying of documents, great care will be taken in processing this request.

f. On 13 September, 72 Career Trainees (CTs) completed the five-day Introduction to the Directorate of Intelligence (DI) phase of the Development Course. All Directorates were represented in the class: [REDACTED]

[REDACTED] Students, especially those heading for the other Directorates, were enthusiastic in their evaluations about how the writing and team exercises gave them valuable insight into the analytical process and a good overview of the tasks/duties of DI analysts and the environment in which they operate. Students were especially appreciative of the chance to learn from their mistakes as instructors edited papers and gave one-on-one feedback. Participants welcomed the opportunity to discuss intelligence issues such as Lebanon and Iran-Iraq with experienced DI line analysts and supervisors.

g. The Office of Training and Education's (OTE) Career Trainee Development Course (CTDC) begins on 23 September in Room 236, Chamber of Commerce (CoC) Building. During that week, the CoC Building will be overflowing with CTs: 72 from Class 85 in Reports and Records training, 25 from previous classes in the Field Operations Familiarization Course, and the 53 new recruits in CTDC.

h. OTE, in conjunction with the Analytic Methodology Research Division of ORD, is sponsoring a course in Inferential Reasoning for OTE staff members. The course is to be conducted by a professor at the George Mason University who is currently under contract with ORD. Instructors teaching DI and DS&T analysis training courses will find this course of particular benefit as it stresses the inferential process of drawing conclusions from incomplete, inconclusive evidence--a process which characterizes the analytical milieu of intelligence analysis.

i. CTs for the 16 September class reached 59 and consist of 45 external applicants and 14 internal employees. Directorate distribution of this class is as follows: [REDACTED]

j. The Agency's advertising program reached a new milestone with the appearance in the 23 September issue of Newsweek of a general ad for high-tech, analytical, administrative and overseas positions. This ad is the first to be placed in a publication with such a large, nationwide distribution.

S E C R E T

25X1 k. [] began its
25X1 fall 1985 campus recruitment activity at the University of West Virginia
(UWV). [] recruiters and the Agency's Coordinator for Student Programs
25X1 manned a booth at the UWV Career Day and talked with over 250 students. Forty
resumes were accepted from students for review prior to the next on-campus
interview visit set for early October. Since there were several solid
25X1 students who were interested in a finance-oriented career, [] plans to have
the Office of Finance (OF) assist in the interviews in October.

l. A meeting was conducted with EEO Officers, EEO Program Managers, and several Agency managers to discuss minority recruitment and to solicit ideas to improve it. Many excellent suggestions were made, and action has been initiated on two. Discussions were held with a representative of Ebony magazine, and a recruitment ad will be placed in this magazine in the near future. Also, we have started planning a workshop for those managers who establish selection criteria and make the hiring decisions on minority applicants.

25X1

o. On 14 September 1985, CAMS P/S Software Release 7.0 was installed on the operational system. This release provides the first of two major software components to support a planned new national asset. Delivery of this component on schedule postures CAMS P/S to perform system interface testing with the many external segments. Additionally, eight major system enhancements and the closure of eighteen COMIREX software discrepancies were provided in this delivery. No problems have been reported to date and therefore this release represents a major success.

S E C R E T

25X1 p. The prototype signature verification technology has been received from IBM. The hardware has been installed on one workstation and testing has begun in the [] Center. Signature verification offers an alternative to passwords for authentication. The technology developed by IBM is relatively inexpensive and very difficult to subvert. As part of our joint study with IBM, we will be integrating signature verification as a test-bed into our VM systems. The first step will be to introduce a capability for applications to verify that a user has been authenticated by signature.

q. New users continue to be added to SAFE Delivery 1.0. A total of 1324 DI analysts now have access to the Delivery 1.0 System. Approximately 40-50 new analysts will be added per month. In addition, three copies of the MAIL Database were added to the SAFE system. This provided concurrent access to Delivery 1 of SAFE for an additional 105 users.

25X1 r. The Office of Information Technology (OIT) is working with representatives of the Special Security Center and Domestic Security Branch of the Office of Security to develop a position on the processing of Agency Sensitive Compartmented Information (SCI) on a system to be used by the Vice President's Task Force on Terrorism. Currently, the system does not satisfy the requirements for processing Agency SCI.

James H. McDonald *U*

S E C R E T

25X1 DDA/MS: [REDACTED] 20Sep85: [REDACTED]
Orig - DCI
1 - DDCI
1 - EXDIR
25X1 1 - OLL [REDACTED]
1 - Ea. DA OD (via AIM/Wang)
1 - SSA/DDA
1 - DDA/CMS
1 - DDA/MS
1 - DDA/EEO
1 - DDA Subj
1 - HEP Hold
1 - EO Subj

S E C R E T

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